

**AGENDA  
COUNCIL MEETING  
MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9  
February 22, 2022  
5:00 pm via GoToMeeting**

- A. ADOPTION OF AGENDA
- B. PUBLIC HEARINGS
  - a) Bylaw No. 1331-21 (Road Closure)
  - b) Bylaw No. 1332-21 (Road Closure)
  - c) Bylaw No. 1333-22 (Road Closure)
- C. DELEGATIONS
- D. MINUTES/NOTES
  - 1. Council Meeting Minutes  
- February 8, 2022
  - 2. Council Committee Meeting Minutes  
- February 15, 2022
- E. BUSINESS ARISING FROM THE MINUTES
  - a) Kootenai Brown Pioneer Village Request for Support  
- February 8, 2022 Council Meeting Delegation
  - b) STARS  
- Presentation and Annual Request from February 15, 2022 Delegation
- F. UNFINISHED BUSINESS
- G. COMMITTEE REPORTS / DIVISIONAL CONCERNS
  - 1. Councillor Tony Bruder – Division 1  
- ORRSC Executive Committee Minutes January 13, 2022
  - 2. Reeve Rick Lemire – Division 2
  - 3. Councillor Dave Cox– Division 3
  - 4. Councillor Harold Hollingshead - Division 4
  - 5. Councillor John MacGarva – Division 5  
- Crowsnest Pincher Creek Landfill Association Minutes January 19, 2022
- H. ADMINISTRATION REPORTS
  - 1. Operations
    - a) Operations Report  
- Report from Director of Operations dated February 17, 2022  
- Public Works Call Log
  - 2. Finance
  - 3. Planning and Development
    - a) AES Monthly Reports  
- Report from AES for February and March 2022
    - b) Cardston County Request for Comment on Proposed Discretionary Use Development Permit Intermunicipal Development Plan Bylaw No. 1308-19  
- Report from Director of Development and Community Services, dated February 16, 2022
    - c) Road Closure Resolution – Portion of Road Plan 64071 within SW 21-7-2 W5M  
- Report from Director of Development and Community Services, dated February 16, 2022
  - 4. Municipal
    - a) Chief Administrative Officer Report  
- Report from CAO, dated February 17, 2022

- b) Change in Meeting Times
  - Report from Administration, dated February 16, 2022
- c) Foothills Forage & Grazing (FFGA) 2022 Funding Request
  - Report from Administration, dated February 16, 2022

I. POLICY REVIEW

J. CORRESPONDENCE

1. For Action

- a) Beaver Mines Lot 2. Block 81 Plan No. 2110505 Land Transfer
  - Request letter from Pincher Creek Emergency Services Commission

2. For Information

- a) KeepAlbertaRCMP Community Engagement Tour
  - Letter from National Police Federation dated February 9, 2022

K. NEW BUSINESS

L. CLOSED MEETING SESSION

- a) Request to Close and Purchase Road SW 13-7-3 W5M – FOIP Sec. 17
- b) Gravel Reclamation – FOIP Sec. 17
- c) 2021 Financial Summary – Budget vs Actuals and Reserves – FOIP Sec. 17

M. NEXT COMMITTEE DATE/NEXT COUNCIL DATE

N. ADJOURNMENT

**MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9**

A BYLAW OF THE M.D. OF PINCHER CREEK NO. 9 FOR THE PURPOSE OF CLOSING TO PUBLIC TRAVEL AND CREATING TITLE TO AND DISPOSING OF PORTIONS OF A PUBLIC HIGHWAY IN ACCORDANCE WITH SECTION 22 OF THE MUNICIPAL GOVERNMENT ACT, CHAPTER M26, REVISED STATUTES OF ALBERTA 2000, AS AMENDED.

WHEREAS, the lands hereafter described are no longer required for public travel,

WHEREAS, application has been made to Council to have the roadway closed, and

WHEREAS, the Council of the M.D. OF PINCHER CREEK NO. 9 deems it expedient to provide for a bylaw for the purpose of closing to public travel certain roads or portions thereof, situated in the said municipality and thereafter creating title to and disposing of same, and

WHEREAS, notice of intention of Council to pass a bylaw has been given in accordance with Section 606 of the Municipal Government Act, and

WHEREAS, Council was not petitioned for an opportunity to be heard by any person claiming to be prejudicially affected by the bylaw

NOW THEREFORE BE IT RESOLVED that the Council of M.D. OF PINCHER CREEK NO. 9 in the Province of Alberta does hereby close to Public Travel and creating title to and disposing of the following described highways, subject to rights of access granted by other legislation.

EXTRA ROAD AREA 'A', PLAN \_\_\_\_\_  
CONTAINING 0.164 HECTARES (0.41 ACRES) MORE OR LESS  
EXCEPTING THEREOUT ALL MINES AND MINERALS

Received first reading this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_.

\_\_\_\_\_  
Chief Elected Official *Seal*

\_\_\_\_\_  
Chief Administrative Officer

Approved this \_\_\_ day of \_\_\_\_\_, 20\_\_

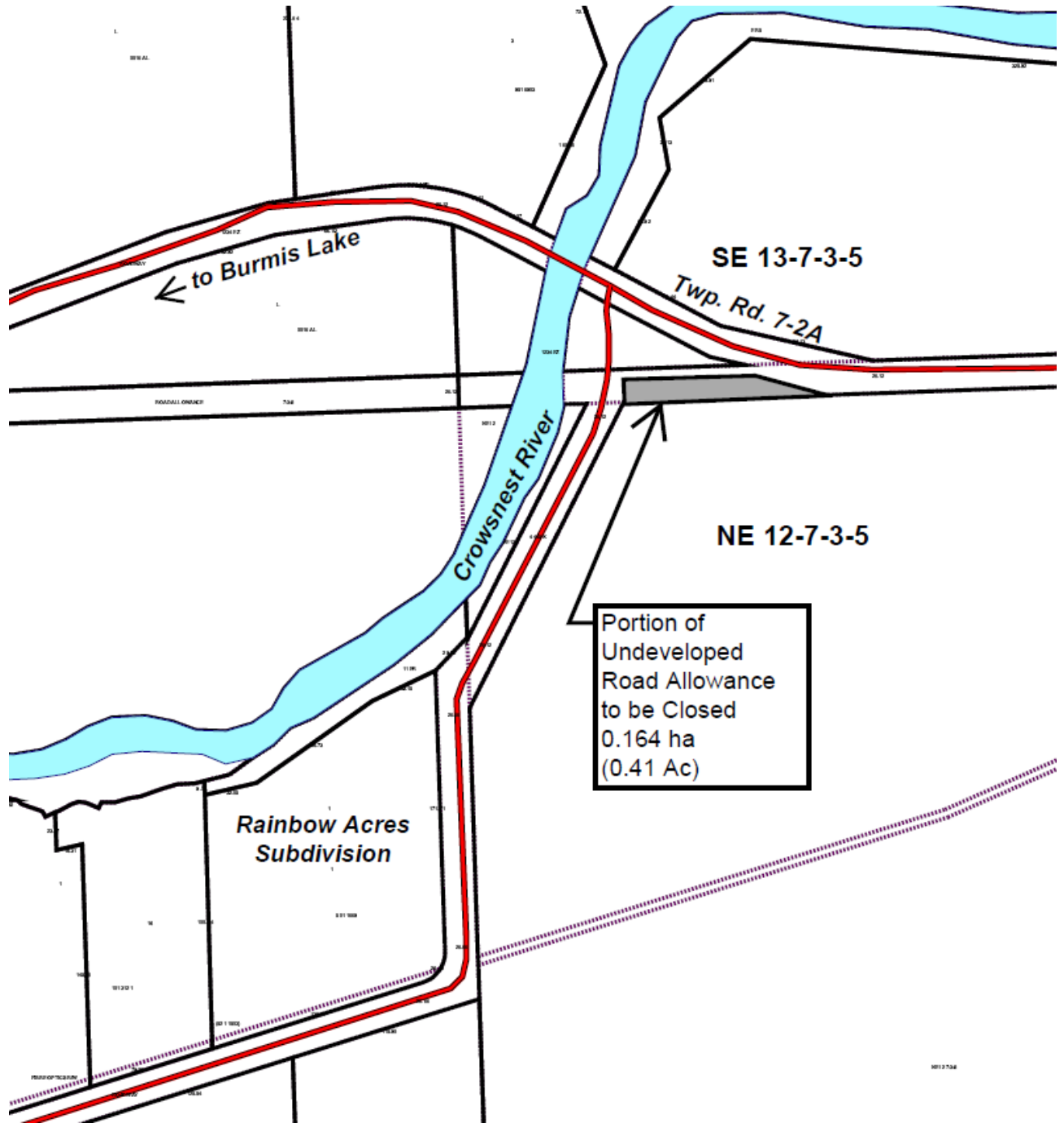
\_\_\_\_\_  
Minister of Transportation

Received second reading this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_.

Received third reading and finally passed this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_.

\_\_\_\_\_  
Chief Elected Official *Seal*

\_\_\_\_\_  
Chief Administrative Officer



Bylaw No. 1332-21

A BYLAW OF THE M.D. OF PINCHER CREEK NO. 9 FOR THE PURPOSE OF CLOSING AND LEASING A PUBLIC HIGHWAY IN ACCORDANCE WITH SECTION 22 OF THE MUNICIPAL GOVERNMENT ACT, REVISED STATUTES OF ALBERTA 2000, CHAPTER M-26, AS AMENDED.

WHEREAS, application has been made to the Council to have the highway closed for the purpose of leasing, and;

WHEREAS, the Council of the M.D. OF PINCHER CREEK NO. 9 deems it expedient to provide for a bylaw for the purpose of closing to public travel certain roads or portions thereof, situated in the said municipality and thereafter leasing of same, and;

WHEREAS, notice of intention of Council to pass a bylaw has been given in accordance with Section 606 of the Municipal Government Act, and;

WHEREAS, Council was not petitioned for an opportunity to be heard by any person claiming to be prejudicially affected by the bylaw;

NOW THEREFORE BE IT RESOLVED that the Council of M.D. OF PINCHER CREEK NO. 9 in the Province of Alberta does hereby close the following described highway, subject to rights of access granted by other legislation:

ALL THOSE PORTIONS OF ROAD PLAN 3899BZ WITHIN THE E.1/2 SEC. 25-9-1 W5M CONTAINING 2.48 HECTARES (6.13 ACRES) MORE OR LESS EXCEPTING THEREOUT ALL MINES AND MINERALS

Received first reading this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_.

\_\_\_\_\_  
Chief Elected Official *Seal*

\_\_\_\_\_  
Chief Administrative Officer

Approved this \_\_\_ day of \_\_\_\_\_, 20\_\_

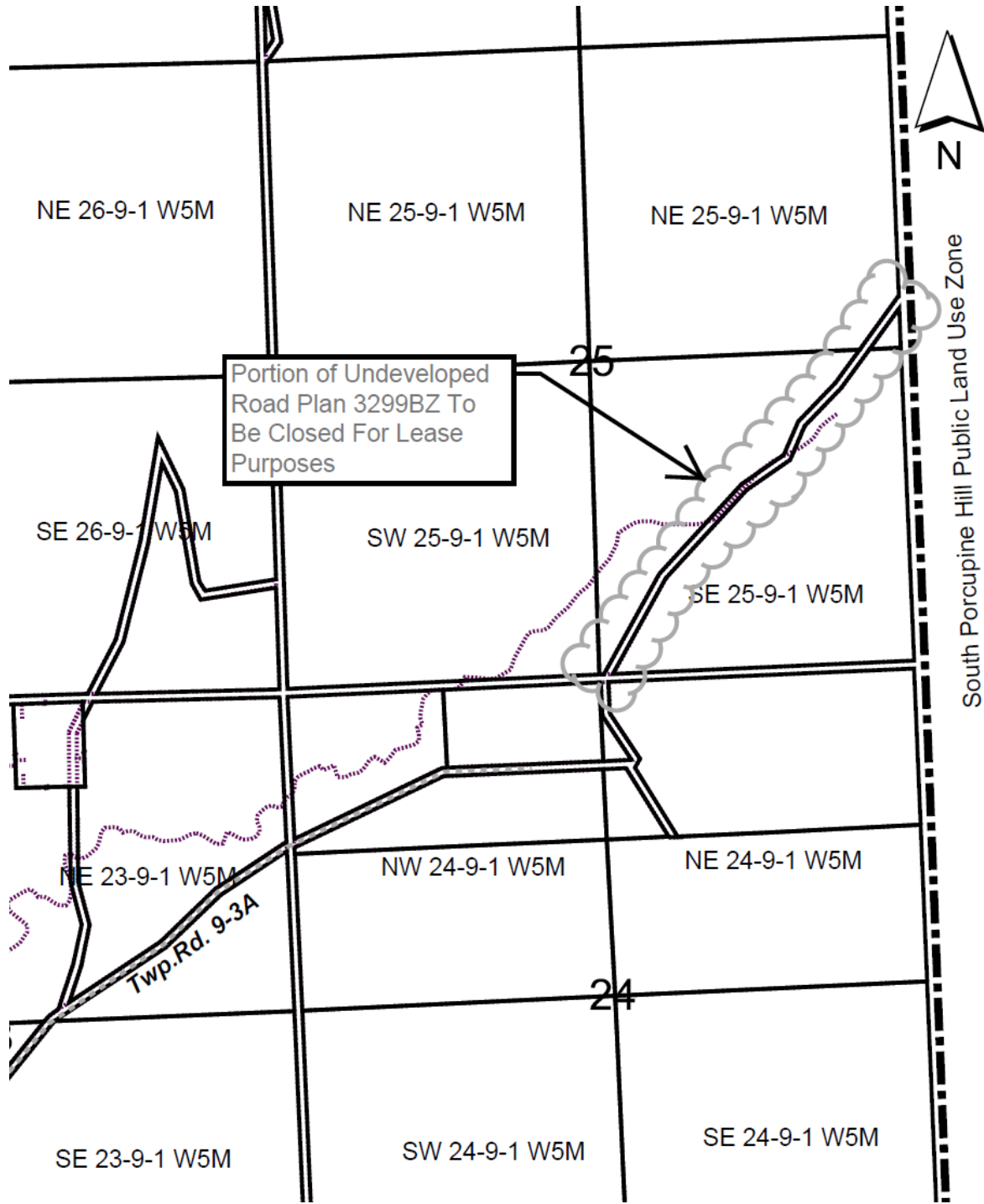
\_\_\_\_\_  
Minister of Transportation

Received second reading this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_.

Received third reading and finally passed this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_.

\_\_\_\_\_  
Chief Elected Official *Seal*

\_\_\_\_\_  
Chief Administrative Officer



South Porcupine Hill Public Land Use Zone  
(MD of Willow Creek No. 26)

**BYLAW NO. 1333-22  
ROAD CLOSURE BYLAW  
Municipal District of Pincher Creek No. 9, Alberta**

A Bylaw of the Municipal District of Pincher Creek No. 9 in the Province of Alberta for the purpose of closing public travel and creating title to portions of a public highway in accordance with Section 22 of the Municipal Government Act, Chapter M26.1, Revised Statutes of Alberta 2000, as amended.

**WHEREAS** the lands hereafter described are no longer required for public travel, and

**WHEREAS** application has been made to Council to have the highway closed, and

**WHEREAS** the Council of the Municipal District of Pincher Creek No. 9 deems it expedient to provide for a bylaw for the purpose of closing to public travel certain roads, or portions thereof, situated in the said municipality, and therefore disposing of same, and

**WHEREAS** notice of the intention of Council to pass a bylaw has been given in accordance with Section 606 of the Municipal Government Act, and

**WHEREAS** Council was not petitioned for an opportunity to be heard by any person claiming to be prejudicially affected by the bylaw

**NOW THEREFORE BE IT RESOLVED** that the Council of Municipal District of Pincher Creek No. 9 in the Province of Alberta does hereby close to public travel for the purpose of creating title to, the following described highways, subject to rights of access granted by other legislation:

**THOSE PORTIONS OF GOVERNMENT ROAD ALLOWANCE SOUTH OF  
S.E. 1/4 SEC. 15 TWP. 4 RGE. 29 W.4M.  
BETWEEN THE WEST LIMIT OF ROAD PLAN 4852 HU PRODUCED NE  
AND THE EAST LIMIT OF ROAD PLAN 221 \_\_\_\_\_  
AND  
BETWEEN THE WEST LIMIT OF ROAD PLAN 221 \_\_\_\_\_  
AND THE EAST LIMIT OF ROAD PLAN 881 1275  
CONTAINING 0.652 HECTARES (1.61 ACRES) MORE OR LESS.  
EXCEPTING THEREOUT ALL MINES AND MINERALS.**

That this Bylaw shall come into force and take effect upon the date of third reading and signing in accordance with Section 213 of the *Municipal Government Act*, R.S.A. 2000 C.M-26, and amendments thereto.

Read a first time this \_\_\_ day of \_\_\_\_\_ 202\_\_.

\_\_\_\_\_  
Chief Elected Official

\_\_\_\_\_  
Chief Administrative Official

APPROVED this \_\_\_ day of \_\_\_\_\_ 202\_\_.

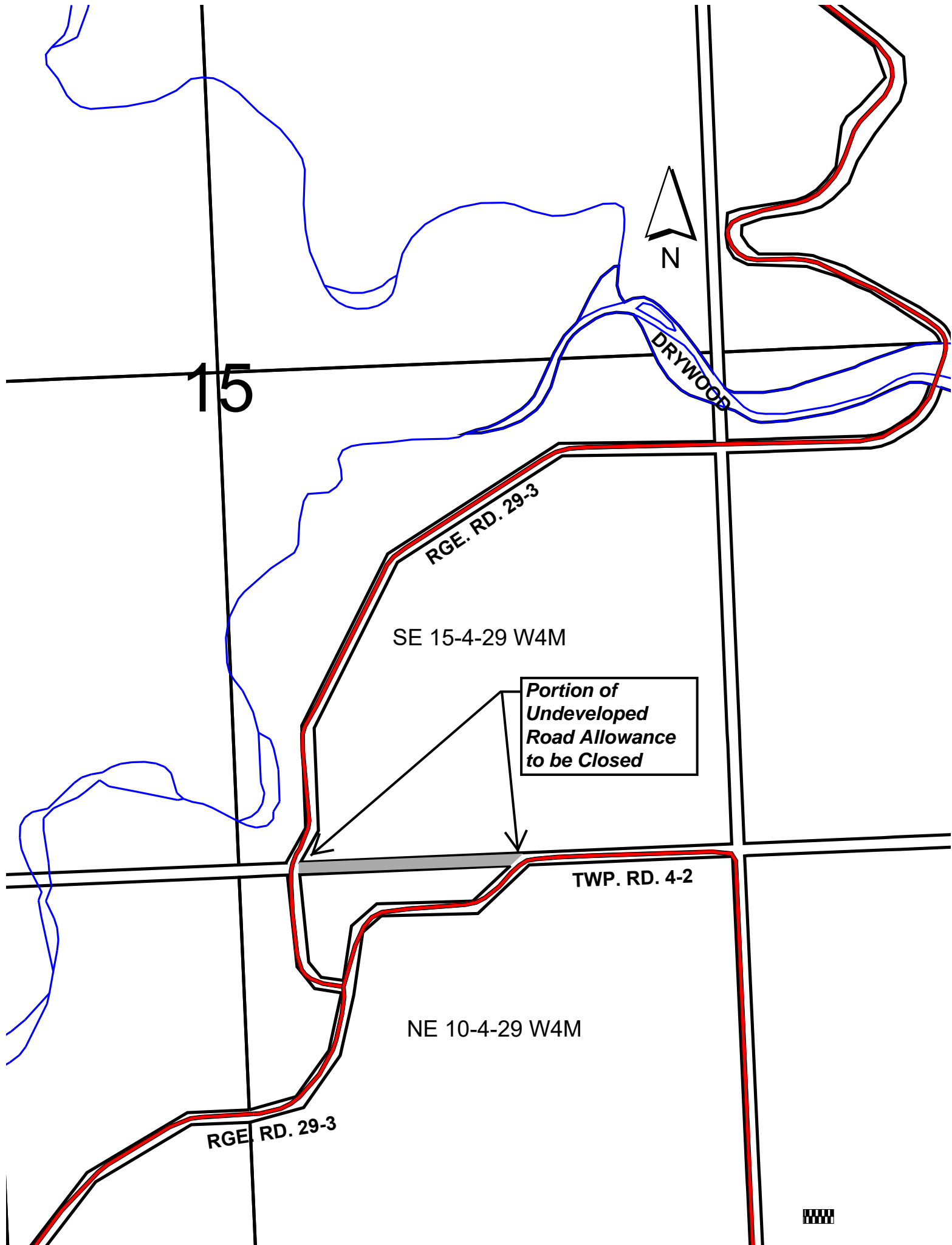
\_\_\_\_\_  
Minister of Transportation

Read a second time this \_\_\_ day of \_\_\_\_\_ 202\_\_.

Read a third time this \_\_\_ day of \_\_\_\_\_ 202\_\_.

\_\_\_\_\_  
Chief Elected Official

\_\_\_\_\_  
Chief Administrative Official



15



DRYWOOD

RGE. RD. 29-3

SE 15-4-29 W4M

Portion of  
Undeveloped  
Road Allowance  
to be Closed

TWP. RD. 4-2

NE 10-4-29 W4M

RGE RD. 29-3





**MINUTES**  
**MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9**  
**REGULAR COUNCIL MEETING**  
**FEBRUARY 8, 2022**

The Regular Meeting of Council of the Municipal District of Pincher Creek No. 9 was held on Tuesday, February 8, 2022, at 5:00 pm, via GoToMeeting.

**PRESENT** Reeve Rick Lemire, Deputy Reeve Tony Bruder, Councillors Dave Cox, Harold Hollingshead and John MacGarva.

**STAFF** CAO Troy MacCulloch, Director of Development and Community Services Roland Milligan, Director of Finance Meghan Dobie, Public Works Superintendent Eric Blanchard and Executive Assistant Jessica McClelland.

Reeve Rick Lemire called the meeting to order at 5:00 pm.

**A. ADOPTION OF AGENDA**

Councillor Harold Hollingshead 22/039

Moved that the Council Agenda for February 8, 2022 be amended to include:

Planning:

- Subdivision Extension (Carter)

Action:

- Southwest Alberta Rural Crime Watch

And that the agenda be approved as amended.

Carried

**B. DELEGATIONS**

a) Municipal Energy Project Lead

David Desabrais, Municipal Energy Project Lead, attended the meeting at this time to discuss with Council on the programs 9 month update, carbon tax impacts and how the MD can use this position to meet its visions.

David Desabrais left the meeting at this time, the time being 5:34 pm.

b) Kootenai Brown Pioneer Village

Colleen Cyr, with Kootenai Brown Pioneer Village, attended the meeting at this time to discuss an upcoming event that the museum is planning for August. The museum has applied for grants to go towards this event and is requesting sponsorship from the MD. Council will make a decision at the next Council meeting.

Colleen Cyr left the meeting at this time, the time being 5:45 pm.

**C. MINUTES**

1. Council Meeting Minutes

Councillor Dave Cox 22/040

Moved that the Minutes of the Council Meeting of January 25, 2022 be approved as presented.

Carried

**D. BUSINESS ARISING FROM THE MINUTES**

**E. UNFINISHED BUSINESS**

**F. COMMITTEE REPORTS / DIVISIONAL CONCERNS**

1. Councillor Tony Bruder – Division 1

Minutes  
 Council Meeting  
 Municipal District of Pincher Creek No. 9  
 February 8, 2022

- a) Agricultural Service Board
- b) Nutrient Management Webinar
- c) Directive 88 Webinar
- 2. Reeve Rick Lemire – Division 2
  - a) Alberta Southwest – rescheduled
  - b) Mayors and Reeves
- 3. Councillor Dave Cox– Division 3
  - a) Pincher Creek Library
    - Board orientation
    - Visioning meeting
  - b) Chinook Arch Regional Library
  - c) Pincher Creek Foundation
  - d) Castle Mountain Community Association
  - e) Intercollaborative Framework
  - f) Foothills Little Bow
  - g) Beaver Mines Community Association
- 4. Councillor Harold Hollingshead - Division 4
  - a) Pincher Creek Emergency Services Commission
  - b) Agricultural Service Board
  - c) Intercollaborative Framework
  - d) Resident Complaints
- 5. Councillor John MacGarva – Division 5
  - a) Joint Health and Safety
  - b) Lundbreck Citizens Council

Councillor Harold Hollingshead 22/041

Moved to accept the Committee Reports and information.

Carried

G. ADMINISTRATION REPORTS

1. Operations

a) Operations Report

Councillor Tony Bruder 22/042

Moved that Council receive the Operations report, which includes the call log, for the period January 26, 2022 to February 8, 2022 as information.

Carried

2. Finance

3. Development and Community Services

a) Pincher Creek RCMP Quarterly Reporting

Councillor Tony Bruder 22/043

Moved that Council receive the Pincher Creek RCMP quarterly report for October through December 2021, as information.

Carried

b) AES Report February 2022

Councillor Tony Bruder 22/044

Minutes  
 Council Meeting  
 Municipal District of Pincher Creek No. 9  
 February 8, 2022

Moved that the AES Report for February 2022 be received as information.

Carried

c) Subdivision Extension (Carter)

Councillor Dave Cox

22/045

Moved that Council grant a one year extension, until January 2023, for the subdivision within the NE 1/4 16 & S 1/2 21-6-30-W4M.

Carried

4. Municipal

a) Chief Administrative Officer Report

Councillor John MacGarva

22/046

Moved that Council receive for information, the Chief Administrative Officer's report for the period of January 26, 2022 to February 8, 2022.

Carried

H. POLICY REVIEW

I. CORRESPONDENCE

1. For Action

a) Lundbreck Citizens Council

Councillor John MacGarva

22/047

Moved that Council authorize partnering with the Lundbreck Citizens Council in their efforts to apply for the Community Foundation in Lethbridge grant to continue renovations to the Lundbreck Hall.

Carried

2. For Information

Councillor Tony Bruder

22/048

Moved that the following be received as information:

a) Grant Specialist Report

- December 2021 Report

b) Waterton Biosphere Reserve Poster

- Virtual forum February 15 and 17, 2022

c) Airport Master Plan/Feasibility Study

- Town of Pincher Creek Letter dated January 25, 2022

d) Chapel Rock-to-Pincher Creek (CRPC) Transmission Development and the Alberta-British Columbia Intertie Restoration project

- AESO Update

e) Library Expansion Project

- Pincher Creek Library Board Letter

Carried

Minutes  
 Council Meeting  
 Municipal District of Pincher Creek No. 9  
 February 8, 2022

J. NEW BUSINESS

a) Rural Crime Watch

Councillor Harold Hollingshead 22/049

Moved that Council support the Rural Crime Watch initiative within the MD of Pincher Creek, with an ongoing annual contribution of \$500 for insurance and membership fees, with the amounts to be taken from 2-75-0-770-2765 Grants to Groups and Organizations.

Carried

b) Road Maintenance

Councillor Harold Hollingshead 22/050

Moved that the MD do a request for proposal (RFP) for all road maintenance in the MD.

Withdrawn

K. CLOSED SESSION

Councillor Tony Bruder 22/051

Moved that Council move into closed session to discuss the following, the time being 7:51 pm:

- a) Request to Waive Tax Penalty – Tax Roll 0969.010 – FOIP Sec. 17
- b) Castle Mountain Resort Investment – FOIP Sec. 17
- c) 2021 Sick Time Review – FOIP Sec. 17
- d) Land Purchase Request – FOIP Sec. 17

Carried

Councillor Harold Hollingshead 22/052

Moved that Council open the meeting to the public, the time being 9:36 pm.

Carried

a) Request to Waive Tax Penalty – Tax Roll 0969.010

Councillor Tony Bruder 22/053

Moved that Council deny the request to waive tax penalties on tax roll 0969.010.

Carried

b) Castle Mountain Resort Investment

Councillor Dave Cox 22/054

Moved that administration be directed to contact Castle Mountain Resort and investigate the options for the MD’s shares.

Carried

c) Land Purchase Request

Councillor Dave Cox 22/055

Moved that Council grant the applicants request to purchase the portion of old Road Plan No. 64071, which is to be sold at fair market value.

Carried

Minutes  
Council Meeting  
Municipal District of Pincher Creek No. 9  
February 8, 2022

L. ADJOURNMENT

Councillor John MacGarva

22/056

Moved that Council adjourn the meeting, the time being 9:43 pm.

Carried

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REEVE

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CHIEF ADMINISTRATIVE OFFICER

MINUTES  
COUNCIL COMMITTEE MEETING  
MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9  
Tuesday, February 15, 2022 5:00 pm  
Via GoToMeeting

Present: Reeve Rick Lemire, Deputy Reeve Tony Bruder, and Councillors Dave Cox, Harold Hollingshead and John MacGarva.

Staff: CAO Troy MacCulloch, Director of Development and Community Services Roland Milligan, Director of Finance Meghan Dobie, and Executive Assistant Jessica McClelland.

Reeve Rick Lemire called the meeting to order, the time being 5:00 pm.

1. Approval of Agenda

Councillor Tony Bruder

Moved that the agenda for February 15, 2022 be amended to include:

- Cardston County Request for Comment on Proposed Discretionary Use Development Permit Intermunicipal Development Plan Bylaw No. 1308-19

AND THAT the agenda be approved as amended.

Carried

2. Delegations

a. STARS Presentation

Glenda Farnden, Sr. Municipal Relations Liaison with the STARS Foundation, attended the meeting at this time to update Council on how STARS is functioning during the pandemic. STARS annual contribution will be referred to Council for approval.

Glenda Farden left the meeting at this time, the time being 5:30 pm.

b. Cabin Ridge Coal Presentation

CEO Bradley Johnston and Manager of Environmental Affairs Margwyn Zacaruk with Cabin Ridge Coal attended the meeting at this time to update Council on progress Cabin Ridge Coal has made this past year. They continue with water quality studies and working on different ways to remove selenium.

Bradley Johnston and Margwyn Zacaruk left the meeting at this time, the time being 5:57 pm.

c. Pincher Creek Emergency Services

Fire Chief Pat Neumann with Pincher Creek Emergency Services attended the meeting at this time to discuss with Council the process and possibility of building and staffing a volunteer fire department in Twin Butte.

Pat Neumann left the meeting at this time, the time being 6:18 pm.

3. Cardston County Request for Comment on Proposed Discretionary Use Development Permit Intermunicipal Development Plan Bylaw No. 1308-19

Councillor Tony Bruder

Due to time constraints, Council discussed proposed Cardston County Development Permit No. 05 2022, Council has no concerns with the proposed development and will refer to the Council meeting on February 22, 2022 for official resolution.

Carried

4. Closed Session

Administration left the meeting at this time.

Councillor Tony Bruder

Moved that Council move into closed session to discuss the following, the time being 6:25 am:

- Personnel – FOIP Sec. 17

Carried

Councillor John MacGarva

Moved that Council move out of closed session, the time being 7:55 pm.

Carried

5. Adjournment

Councillor Tony Bruder

Moved that the Committee Meeting adjourn, the time being 7:56 pm.

Carried



The Pincher Creek and District Historical Society  
P.O.Box 1226  
Pincher Creek, Alberta  
T0K-1W0  
(403) 627-3684  
Email: [mail.kbpv@gmail.com](mailto:mail.kbpv@gmail.com)

January 18, 2022

MD of Pincher Creek

Box 279

Pincher Creek, AB

T0K 1W0

RE: Commemorate Canada Reopening Celebration (August 6<sup>th</sup>, 2022)

Dear Reeve Lemire and Pincher Creek MD Council,

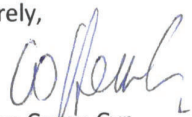
The Pincher Creek & Dist. Historical Society has an opportunity to participate in a project to celebrate Canada's emergence from the Covid-19 pandemic by holding commemorative activities celebrating people and achievements to support the revival of local economies. We are proposing an all-day event for Saturday, August 6, 2022, of local music, cowboy poetry, authors, entertainment for children, food and beverages, a great dinner with entertainment and an evening outdoor dance.

There is funding available for this project through Heritage Canada with an application deadline of January 31. Kootenai Brown Pioneer Village is an awesome outdoor location with many amenities to host a gathering like this – wonderful spacious grounds, washrooms, tents, chairs, tables, stage areas and proximity to Main Street.

We are applying for the grant available for this project. It is always beneficial for the success of the application to have written support in-kind or financial from the MD. We cannot charge any admission as that is a criterion for this grant. We are anticipating a local crowd similar to Canada Day, approximately 1200 – 1500 people, and there will be advertising out there to attract visiting Canadians as well. Perhaps between the Town and the MD Councils, a contribution towards admissions would really be appreciated.

Thank you for your support towards this very worthwhile celebration that has really affected all of us. I will be attending the next council meeting for questions.

Sincerely,

  
Colleen Casey-Cyr

President

CC: Town of Pincher Creek





**CRITICAL CARE, ANYWHERE.**

**WE ARE ALL STARS®**

# #1 PRIORITY

## UNINTERRUPTED OPERATIONS

Remain under strict protocol

Increasing stress-related missions

COVID-related cases

- \* 1-in-5 STARS missions

STARS Transport Physicians

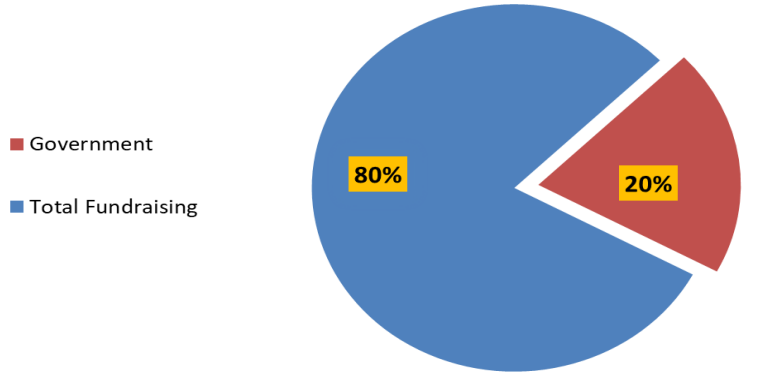
- \* Assist hospital personnel
- \* Provide critical care guidance
- \* Virtual Dr.-to-Dr. consultation
- \* Airway management
- \* Ventilation / resuscitation procedures



COVID-19 PANDEMIC CONTINUES

WE ARE ALL STARS®

## STARS Alberta Funding Fiscal 2021



### Funding in Thousands

AB Government Funding	\$	7,354
Total Operating Costs /Capital Expenditures**	\$	36,700
AB Government Funding as a Percent of Costs		20%

STARS Gross Fundraising	\$	7,321
AB Lottery	\$	10,358
Calendar	\$	381
Site Registration / Emergency Contact Centre	\$	3,077
Other Revenue	\$	664

\*\* Excludes capital expenditures for fleet renewal

## THINKING OUTSIDE THE BOX

### IDENTIFY EFFICIENCIES

- Operational and Fund-raising
- Downsized staff (affected areas)

### STARS LOTTERY “Single-Largest Funding Source”

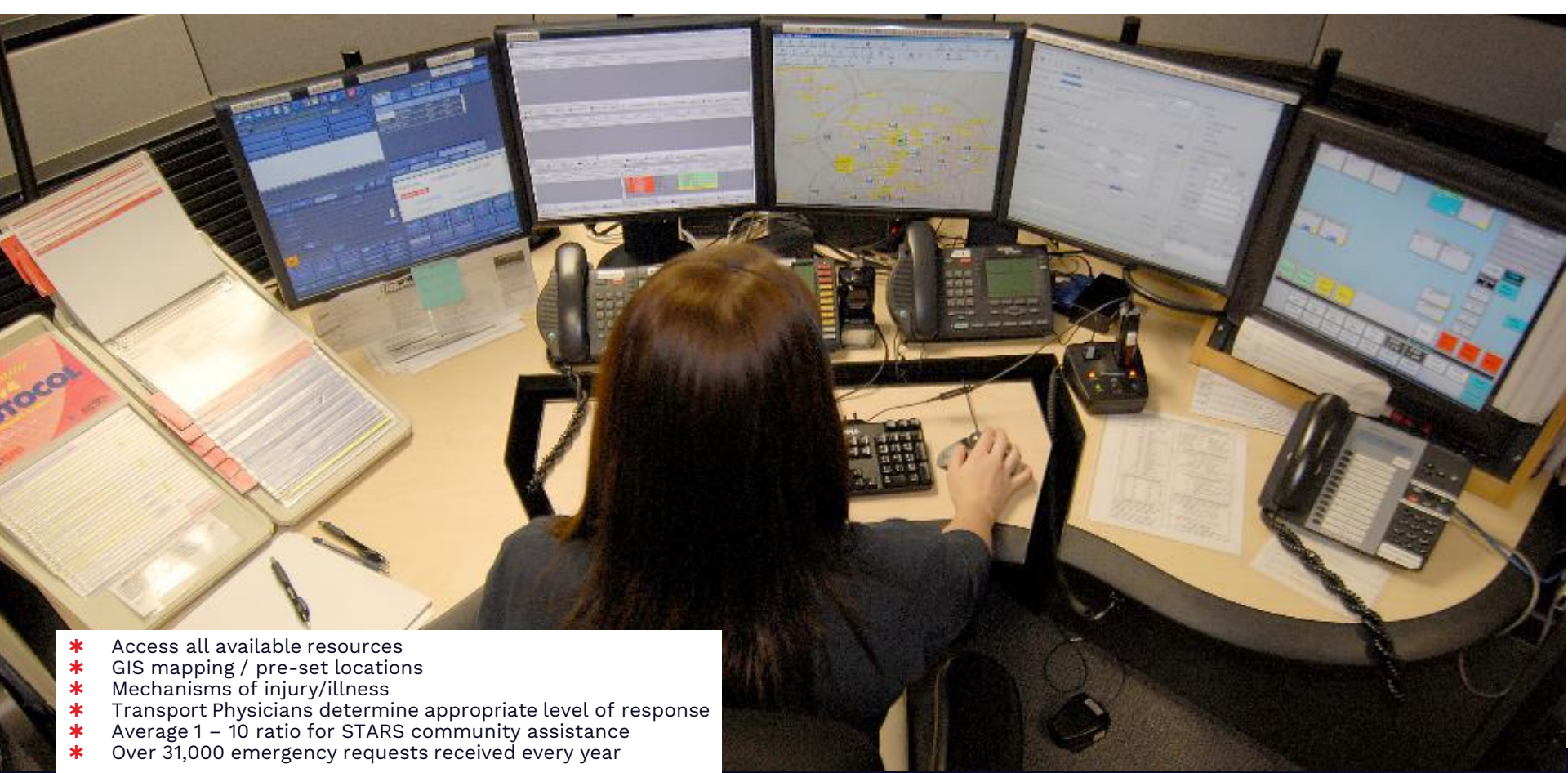
- 2021 Lottery Sold Out
- 2022 Lottery – Tickets @ StarsLottery.ca

### STARS CALENDAR CAMPAIGN DECREASED

- Inability to travel
- Calendars for sale at Municipal Offices across Alberta

### PIVOT TO SAFE ONLINE EVENTS

- Unforeseeable future for mainstay events
- Signature events cancelled for 2<sup>nd</sup> year
- Rural communities host online 50/50's & raffles
- New multi-Provincial Radiothons



- \* Access all available resources
- \* GIS mapping / pre-set locations
- \* Mechanisms of injury/illness
- \* Transport Physicians determine appropriate level of response
- \* Average 1 – 10 ratio for STARS community assistance
- \* Over 31,000 emergency requests received every year

**EMERGENCY LINK CENTRE (ELC) 24/7 SAFETY NETWORK**

**WE ARE ALL STARS®**



- \* Transport Physician's in the ELC
- \* Coordinate complex logistics with receiving hospitals i.e.; schedule Neurosurgeons, Cardiac Cath Lab, CAT Scanner
- \* Face-to-face decision making / real-time diagnostics
- \* Result: direct delivery of critical patients to operating room

**TRANSPORT PHYSICIANS PILOT PROJECT - MINUTES COUNT**

**WE ARE ALL STARS®**

M.D. of PINCHER CREEK + IFT's @ December 31, 2021	2018	2019	2020	2021	TOTAL
<b>Beaver Mines</b>		2		2	4
<b>Near Blairmore</b> (within MD of Pincher Creek)			1		1
<b>Burmis Weigh Scale</b>	1		4	1	6
<b>Near Cowley</b>		3	2	1	6
<b>Near Hill Spring</b> (within MD of Pincher Creek)		1			1
<b>Pincher Creek Hospital</b> (critical inter-facility transfers)	6	5	8	13	32
<b>Near Pincher Creek</b> (scene and search & rescue)	1	1	3		5
<b>Near Waterton Park</b>	1	1		4	6
<b>TOTAL</b> (avg. 15 missions per year/ represents over \$100K+ services value)	9	13	18	21	61



# Municipal Initiative

## Municipalities Consider STARS

- \*An Essential service
- \*A Vital asset of emergency protective services

## 90% Regional Partnerships

- \*MD of Pincher Creek + Town of Pincher Creek + Municipal neighbors

## Commitments: per capita or annual fixed-rate

- \*Urban - \$2 per capita
- \*Rural - up to \$90 per capita
- \*Standing Motion - up to \$210,000.00 per year

## \$2M+ = Sustainable Funding for Operations

- \*GREEN represents municipal supporters (Alberta/BC)

7 Municipalities Receive Logo Recognition

PEACE RIVER REGIONAL DISTRICT, BC

Hudson's Hope, BC  
Fort St. John, BC  
Taylor, BC

Dawson Creek, BC  
Pouce Coupe, BC

Chetwynd, BC  
Tumbler Ridge, BC

Clear Hills

Saddle Hills

County of Grande Prairie

City of Grande Prairie

Greenview

Mackenzie

Northern Lights

Northern Sunrise

Opportunity

Big Lakes

Woodlands

Barhead

Brazeau

Clearwater

Big Horn

Mountain View

Foot hills

Ranchland

Crowsnest Pass

Pincher Creek

Fairview

Spirit River

Birch Hills

Peace

Lac Ste. Anne

Wetaskiwin

Panoka

Red Deer

View

Kneehill

Willow Creek

Cardston

Peace

Birch Hills

Smoky River

Greenview

Sturgeon

Leduc

Panoka

Red Deer

Mountain View

Foot hills

Ranchland

Pincher Creek

Cardston

Northern Sunrise

Peace

Birch Hills

Smoky River

Greenview

Sturgeon

Leduc

Panoka

Red Deer

Mountain View

Foot hills

Ranchland

Pincher Creek

Cardston

Lesser Slave River

Athabasca

Westlock

Lac Ste. Anne

Wetaskiwin

Red Deer

Mountain View

Foot hills

Ranchland

Pincher Creek

Cardston

Smoky Lake

St. Paul

Lamont

Beaver

Flagstaff

Stettler

Wheatland

Newell

Vulcan

Taber

Warner

Leo La Esche

Bonnyville

Two Hills

Vermilion River

Wainwright

Prosser

Special Area 2

Special Area 3

Special Area 4

Taber

Warner

Leo La Esche

Bonnyville

Two Hills

Vermilion River

Wainwright

Prosser

Special Area 2

Special Area 3

Special Area 4

Taber

Warner

Leo La Esche

Bonnyville

Two Hills

Vermilion River

Wainwright

Prosser

Special Area 2

Special Area 3

Special Area 4

Taber

Warner

# A GENERATIONAL INVESTMENT

## \$138M Fleet Campaign

- \$65M Federal Government (5)
- \$13M Saskatchewan (1)
- \$13M Alberta (1)
- \$29M Corporate Business,  
Dedicated Individuals,  
Municipalities
- \$15M Possible BK117 proceeds

## \$3M Remaining Campaign





# BREAKTHROUGH TECHNOLOGY



- \* Outperforms BK117 -speed, range, fuel efficiency
- \* Advanced avionics reduce pilot fatigue i.e., back-to-back missions
- \* Increased safety components and reduced cost
- \* Fenestron; increases maneuverability, decreases noise & vibration
- \* 5-bladed system increases lift/ load capacities in complex terrain



- \* State-of-the-art Intensive Care Unit (ICU)
- \* STARS world-class expertise - Critical Care Nurse - ALS Paramedic
- \* STARS Transport Physician oversight on every mission
- \* Cutting-edge technology – vital diagnostic tools
- \* The highest level of critical care available



STARS - Serving Albertans since 1985.  
More than 45,000 missions flown,  
No cost to the patient.

### **Thank You, M.D. of Pincher Creek**

*Life-saving partners since 1991.*

*Previous 4-year pledge expired 2021.  
(Based on \$2 per capita/per year)*

### **OUR REQUEST**

**\$6,000.00 per year**

**2022, 2023, 2024, 2025**

*(in conjunction with council term)*

A life is saved every day.  
Partnerships make this possible.  
**You are STARS reason for being.**





**EXECUTIVE COMMITTEE MEETING MINUTES**  
**January 13, 2022; 6:00 pm**  
**ORRSC Conference Room (3105 - 16 Avenue North, Lethbridge)**

The Executive Committee Meeting of the Oldman River Regional Services Commission was held on Thursday, January 13, 2022, at 6:00 pm, in the ORRSC Administration Building, as well as virtually via Zoom.

Attendance:

Executive Committee:

Gordon Wolstenholme, Chairman  
 Don Anderberg, Vice Chairman, Virtual  
 Ian Sundquist, Virtual  
 Christopher Northcott, Virtual  
 Brad Schlossberger  
 Neil Sieben  
 Jesse Potrie

Staff:

Lenze Kuiper, Chief Administrative Officer  
 Tara Cryderman, Executive Assistant

Chairman Wolstenholme called the meeting to order, the time being 6:04 pm.

The new Executive Committee Members were welcomed.

**1. Approval of Agenda**

**Moved by: Neil Sieben**

THAT the Executive Committee approve the January 13, 2022 Executive Committee Meeting Agenda, as presented

**CARRIED**

**2. Approval of Minutes**

**Moved by: Ian Sundquist**

THAT the Executive Committee approve the October 14, 2021 Executive Committee Meeting Minutes, as presented.

**CARRIED**

**3. Business Arising from the Minutes**

There was no business arising from the minutes.

**4. Official Business**

**a. Municipal Borrowing Bylaw – ATB Financial**

**Moved by: Don Anderberg**

THAT the Executive Committee authorize the Chair and Director to endorse the 2022 Municipal Borrowing Bylaw (Revolving Line of Credit) for ATB Financial Signing Authority – ATB Financial.

**CARRIED**

**b. Signing Authority – ATB Financial**

Following the election of a new Executive Committee, signing authority requires updating.

Also, with the retirement of Mike Burla, Steve Harty will be the delegate in CAO Lenze Kuiper’s absence.

**Moved by: Ian Sundquist**

THAT Gordon Wolstenholme or Jesse Potrie and Lenze Kuiper or Steve Harty be authorized to sign on behalf of the Oldman River Regional Services Commission.

**CARRIED**

**c. Policy #43 - ORRSC Credit Card**

**Moved by: Brad**

THAT Policy #43 be amended, the amendments are as follows:

- 43.3 Addition of “Planners - \$1000.00” to the maximum limit of fund
- 43.5 Addition of “or written notification” after receipts

And that Policy #43 be approved, as amended.

**CARRIED**

**d. Schedule of Fees 2022 – Chinook Intermunicipal Subdivision and Development Appeal Board**

**Moved by: Jesse Potrie**

THAT the Schedule of Fees 2022 – Chinook Intermunicipal Subdivision and Development Appeal Board, be approved as presented.

**CARRIED**

**e. Subdivision Activity**

The Subdivision Activity for the year 2021 was presented to the Executive Committee for their information.

## 5. Financial Statements

**Moved by: Ian Sundquist**

THAT the Executive Committee accept the following Financial Statements:

- a. Office Accounts
  - (i) Monthly Office Accounts
    - September – November 2021
  - (ii) Payments and Credits
    - August – October 2021

**CARRIED**

**Moved by: Neil Sieben**

THAT the Executive Committee accept the following Financial Statements:

- b. Financial Statements
  - (i) Balance Sheet
    - As of November 30, 2021
  - (ii) Comparative Income Statement
    - Actual to November 30, 2021
  - (iii) Details of Account
    - As of November 30, 2021

**CARRIED**

## 6. New Business

There was no new business for discussion.

## 7. Director's Report

The Director shared the following:

- Met with Lethbridge County CAO Ann Mitchell.
- Staff Meetings ongoing.
- There will be two (2) Maternity Leaves in 2022. The hiring of a planner, for Madeleine Baldwin's maternity leave is being pursued. This planner will start in February. No one will be hired for Kaylee Sailer's maternity leave, with the rest of the GIS department covering leave.
- Mike Burla has become a consultant for one year, specifically assigned to Cardston County.
- A contract Planning position, specifically to represent ORRSC in the Newell area, is being pursued.
- Covid management ongoing.

- ARB training commencing. This is overseen by the Alberta Government.
- SDAB training ongoing.
- Strategic Planning Session with the Town of Vulcan scheduled.
- Meeting with CAO for the Town of Pincher Creek, regarding GIS services will be scheduled.
- Council Orientation rescheduled until March 24.

**8. Round Table Discussions**

Committee members reported on various projects and activities in their respective municipalities.

**9. Next Meeting – February 10, 2022**

**10. Adjournment**

Following all discussions, Chair Gordon Wolstenholme adjourned the meeting, the time being 7:01 pm.



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CHAIR



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CHIEF ADMINISTRATIVE OFFICER

**THE CROWSNEST/PINCHER CREEK LANDFILL ASSOCIATION**  
**MINUTES**  
**January 19, 2022**

The regular meeting of The Crowsnest/Pincher Creek Landfill Association was held at 9:30 am  
 Wednesday January 19, 2022 at the Cowley Community Hall.

Present: John MacGarva, Municipal District of Pincher Creek #9  
 Dean Ward, Municipality of Crowsnest Pass  
 Dave Filipuzzi, Municipality of Crowsnest Pass  
 Doreen Glavin, Municipality of Crowsnest Pass  
 Mark Barber, Town of Pincher Creek  
 Dave Slingerland, Village of Cowley  
 Dean Bennett, Landfill Manager  
 Jean Waldner, Landfill Office Supervisor

**AGENDA**

John MacGarva

Moved the agenda be adopted as presented.

Carried. 01.19.22-1990

**MINUTES**

Mark Barber

Moved the minutes of December 8, 2021 be adopted as circulated.

Carried. 01.19.22-1991

**MANAGER'S REPORT**

-With Covid 19 numbers increasing again. Management has asked all staff members NOT to come to work if they have any sick symptoms. We have Covid test kits on order from AHS. We Are also following all previous Covid protocols. A follow up to come from our Landfill Manager on possible help from the Municipalities in case the Landfill is shut down because of Covid.

-The MSW is extremely busy, we are still battling wind issues daily. Having to reinforce our wind Fencing. We have moved up another level in the MSW. I predict we have approximately 2.5 years left in the MSW cell.

-The Industrial Cell has been extremely busy for this time of year. A large job quoted in 2021 has begun. It will bring in approximately 4000 tons. We anticipate a large increase in Industrial jobs now that we are working with Secure Energy Inc.

-We received our new Forklift last week. Already we have seen a large improvement in efficiency, mobility, and cost saving. We are very pleased with this new unit.

-Recycling is still very busy. We have a pick up schedule that seems to be working now.

All Municipalities have been supplied with educational material on what we take in our bins, so they can advertise on their websites. However we are still receiving a lot of waste mixed in the recycling. We are hoping to have a bin ready to be put in the Coleman location by month end.

-Working on the final numbers for the Waterton Contract, this subject will be tabled to our next meeting.

-An example of our new logo (Brand) was presented. The cost for the transformation will be Minimal. We are only getting new stickers made for bins and trucks. And Administration will Insert all logo's on letterhead etc.

Doreen Glavin

Moved the re-brand of our new logo be accepted as presented. Carried. 01.19.22-1992

Dave Filipuzzi

Moved the Managers report be accepted as information Carried. 01.19.22-1993

### **FINANCIAL REPORT**

The Office Supervisor went over the Income Statement for December 2021. And all the year end Donation, Scholarship, and In Kind Donations the Landfill awarded in 2021. She said all the information has been sent to Meyers, Norris and Penny to start preparing our yearend fiscal audit. The audit should be finished in time for the auditors to present the financial statement at our AGM March 16<sup>th</sup>, 2022. We have switched Environmental Insurance companies.

Office Administration went with AUMA insurance (Zurich Insurance) for a saving of \$46871.00.

Mark Barber

Moved the financial report be accepted as information. Carried. 01.19.22-1994

### **CLOSED IN CAMERA SESSION REQUESTED BY THE LANDFILL MANAGER**

Doreen Glavin moved the session go in camera at 10:10 am Carried. 01.19.22-1995

Dave Filipuzzi moved the session come out of camera at 10:22 pm Carried. 01.19.22-1996

### **DONATIONS REQUEST FROM THE CROWSNEST CANDO SOCIETY**

The Crowsnest Cando Society is requesting a donation for their Revive the Roxy Theatre Project. They are doing various fundraisers to raise funds to restore the building.

Dave Filipuzzi

Moved that \$500.00 be donated to the Revive their Roxy Theatre Project. Carried. 01.19.22-1997

### **Tabled items**

Waterton Park Contract.

### **Correspondence:**

Thank you emails from LHS Boys Basketball – Stars Lottery – The CNP Clothing Fest.



**NEXT MEETING DATES**

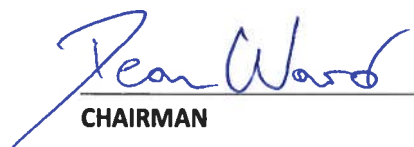
February 16, 2022	August 17, 2022
March 16, 2022 <u>AGM</u>	September 21, 2022
April 20, 2022	October 19, 2022
May 18, 2022	November 16, 2022
June 15, 2022	December 21, 2022
July 20, 2022	

**ADJOURNMENT**

Dave Filipuzzi

Moved the meeting adjourn at 10:30 am

Carried. 01.19.22-1998

  
\_\_\_\_\_  
CHAIRMAN

  
\_\_\_\_\_  
ADMINISTRATION



OPERATIONS REPORT

**Current Public Works Activity**

- Road Maintenance – Snow removal in all Divisions. Public Works has Ten (9) graders out on the roads doing maintenance.
- 1 - Cat loader doing snow removal in the Hamlet of Lundberck.
- 1 - John Deer Tractor doing snow removal in Beaver mine.
- Permanent snow fence is been repaired on Olan creek.
- Fullerton Permanent snow fence has been repaired.
- PW is working with CPP environmental to do a full desktop assessment of our gravel pit liability. Review is still ongoing.
- Mulching operation on going with our excavator. Several Location have been completed throughout the MD. More area to be mulch throughout the winter as weather permit.
- Grader training for operator 2 started November 22. 2021 and will be going on for a few months. The first of the two part sign off has been done, 2<sup>nd</sup> and final sign off will take place on April 29/22 or until operators are fully signed off by trainer. MD will be hiring the Heavy Equipment College to provide certified training to our operator. Training has been scheduled for May 24<sup>th</sup> to May 31<sup>st</sup> 2022.
- Permanent snow fence installation and repair in progress. Supplies were received mid December. More lumber and supplies has been ordered at the end of January.
- Garbage, Recycling, water to the airport... being done weekly by PW crew.
- Working on call log items daily.
- Pushed back large snow drifts all over the MD with the dozer and the graders.
- Rigged up snow blower on 744 John Deere loader.
- Reinstall signs in various location in the MD that were damaged.

**Capital Projects Update - Bridges**

- **Bridge File 75009 – Wild Cat Ranch, NE-09-09-02-W5M**
  - Tender awarded to NL Smith and Sons at **\$257,977.50 (Budget \$580,000)**
    - 2<sup>nd</sup> East Butte Contracting Ltd
    - 3<sup>rd</sup> Don Boyce Contracting Ltd
  - The contractor repaired the silt fence and will seed the site in the Spring.
- **Bridge File 75377 – Local Road over Screwdriver Creek, NW-08-06-02-W5M**
  - Project has gone back to Council and is deferred until Aug. of 2022. Project will be retendered in Spring 2022. MD has issued payment to Armtec for the culvert. The culvert will stay in the PW yard until installed in the Summer of '22.

- **Bridge File 75265 – Local Road over Heath Creek, NE-11-10-01-W5M**
  - Tender awarded for engineering in 2021  
Roseke Engineering at **\$52,162.00 (Budget \$53,000.00)**
  - Construction set to commence in 2022
  - The preliminary design report draft is completed and will be used for the AT STIP – BIM Grant application.
  - Roseke Engineering has been instructed to complete the bridge design detail as well as provide engineering and construction estimates for an adjacent stream bank protection work.
  - Survey has determined that the whole bridge and road is off the road right of way. Roseke Engineering will provide the MD with a survey plan to use for land negotiations.
  - The STIP-LRB grant application for this project has been submitted.
  - Land requirements for the roadway are being pursued. Signed documents will be forwarded to Council for approval.
  
- **Bridge File 7743 – Local Road over Gladstone Creek, SW-23-05-02-W5M**
  - Tender awarded for engineering in 2021  
Roseke Engineering at **\$45,015.00 (Budget \$46,000.00)**
  - Have requested updated proposed construction costs to be ready for September for 2022 budget discussions
  - the contractor has indicated that work is underway.
  - Construction set to commence in 2022
  - The preliminary design report is awaiting results from the coring process prior to completion.
  - Coring has been scheduled following changes to Alberta Transportation changes to inspector ratings.
  - Coring has been completed with favourable results.
  - A tender package is due to be completed by the end of November for Budgeting and allocation of Gas Tax Funds. AT has confirmed this bridge is not eligible for STIP-LRB funding given its current condition rating.
  - Preliminary report & design review received December 6.
  - Council approval of increased scope January 11, 2022.
  - Roseke Engineering will proceed to tender the project.
  
- **Bridge File 2488 – Fisher Bridge, NW-26-07-02-W5M**
  - Engineering to be completed in 2021 due to change in rating since first inspected
  - Construction/replacement/removal options to be presented to Council for action in 2022
  - The STIP-LRB grant application for this project has been submitted.
  - Pending AT Grant and Council approval this bridge can be built outside of the Restricted Activity Period (RAP) as no contact with the water is needed.

## Roads

- **Range Road 1-2 (Bitango Road) - Engineering 2022 – Budget \$40,000 - Const. 2023**

*Replace 64m of culvert 24" culverts with a 36" diameters culvert. Repair slides and sink holes on side slope.*

- Engineering Proposals have been submitted by 3 different firms and is under review by Public Work. Engineering contract will be awarded in 2022.

- **Station Street ( Pincher Station) - Engineering 2022 – Budget \$40,000 - Const. 2023**

*Repair subgrade and install new asphalt on approximately 70m on intersection of 3rd avenue and Station Street and approximately 360m on Station Street going east to seed cleaning plant. Install culvert across 3rd avenue to drain water from North side of Station Street.*

- Engineering Proposals have been submitted by 3 different firms and is under review by Public Work. Engineering contract will be awarded in 2022.

- **Cabin Hill Road - Engineering 2021 , Construction moved to 2023**

- Wood Engineering to design the Local Road - Design option have been reviewed.
- I approved SC#2 to include post construction legal survey. Topographic survey was completed April 8-9 and Geotechnical drilling was completed April 15-16
- Detailed design and C-estimate has been received June 23<sup>rd</sup> 2021.
- Preliminary design drawing have been reviewed and accepted September 27, 2021
- Council approved a motion to move the construction to 2023.

## Large Capital and other Water Projects

- **Lundbreck Shop Floor - Construction 2022 – Budget \$30,000**

*Install concrete floor and sumps into the Lundbreck shop.*

- Quotes and Estimates from local contractor are being requested and review for construction to begin Spring of 2022.

- **Patton Park Sprinkler System - Construction 2022 – Budget \$40,000**

*Connect the Patton Park Sprinkler and drip system to the Municipal Water distribution line.*

- Quotes from Scenic Landscaping is being review for approval. Construction to begin Summer of 2022.

- **ECO Station**

- IMDP Meeting on Friday Aug 27<sup>th</sup> . IMDP Committee passed a resolution stating they have no concerns with this development.
  - continued work with AEP for approval process and issuing of Development Permit
  - construction set to commence in November. Needs to begin after the standpipe at our sand shed is completed.
  - September 17, 2021, project information sent to Alberta Health Services for comment.
  - September 22, 2021, letters requesting consent to vary the *Subdivision and Development Regulation's* 300m setback requirement from a Storage Site were sent via registered mail to all landowners within the 300m radius of the site. Many have been returned with positive endorsement of this project and agreement to the waiver.
  - AEP information circulation process completed.
- Direction from MDPC to submit to AEP for variance on development permit on Dec 08. Submission currently being worked on by Director Milligan. Construction in Spring 2022

- **Beaver Mines Water Distribution, Collection System.**

- Tender was awarded to BYZ on July 21, 2021.
  1. BYZ Enterprises Inc. \$5,468,977.50 (**Budget \$6,251,600**)
  2. Porter Tanner Associates Inc.
  3. McNally Contractors (2011) Ltd.
  4. Jenex Contracting Ltd.
  5. Whissell Contracting Ltd.
- bi-weekly updates are being supplied by the contractor and posted by the MD. Resident interaction with BYZ, MPE and MD has been very supportive thus far and is very much appreciated by all involved.

- **Beaver Mines Waste Facility/System**

- Tender packages are ready for the Waste Facility/System.
- Waste System will not started be until 2022 at the earliest to allow for the AEP Approval Process to run its course.
- AB Appeals Board Hearing/Mediation is slated to begin Dec 15-17, 2021. 1st round of mediation is completed and next meeting is slated for early February.

- **Beaver Mines Foremain & Lift Station**

- The tender packages are ready
- Construction start date is being reviewed and may possibly fall under the scope of the Appeal. This is being reviewed by all parties as well as the Appeals Board.

***25 June, 2021 - Draft Approval returned to AEP with signed LOU (Letter of Understanding) which is the legal document that binds us to the conditions of the approval.***

***13 July, 2021 – Updated Project Forecast presented to Council. Project currently stands at 380k over previous due to protracted AEP Approval, design changes to further address SOC's, legal and commodity cost increases. (3.6% increase in the budget).***

*21 July, 2021 – Tender closed for Distribution and Collection portion of the project and was awarded to BYZ. As of this report they have already mobilized to site and will commence site prep and surface work – ground breaking will await a decision of the Appeals Board to ensure we are in compliance with the Appeal Process.*

*24 August, 2021 – Appellants withdraw their request for “a stay” in regards to our construction based upon the proposed build schedule. Where the Force Main and Waste Water Facility will be later in 2022 and 2023, it is felt that there is enough time for the Appeal to run its natural course without impacting our proposed construction schedule. This approach by the Appellants was very much appreciated by the MD.*

*Our first pre-meeting with the Board was Dec 8<sup>th</sup>, 2021*

*Our first Mediated Meeting with the Board and the Appellants is Dec 15<sup>th</sup>, 2021. (Calgary)*

*First meeting was held and follow up meeting is slated for February 23, 2022.*

Tenders are now being prepared and released for some portions of this project so we can proceed with construction this Spring and Summer. This is a multi-month process, so it is hoped our Appeal process will conclude within this timeframe and any direction by the Appeal Board in the manner of additions to our project, can be treated as change orders.

- **Standpipes (Cowley, PC and new site in BM)**

Standpipes are in place and final tie –ins are being completed. BM site is energized and awaiting meter, and the PC site is slated for energizing in late January. Surface completions will take place in the Spring when the weather is more conducive to such activity.

BM Standpipe should be operational by this meeting and PC site by the end of February, 2022, weather permitting.

Cowley interface upgrade to coincide with the installation of our two new units in February with the sites are energized.

**Recommendation:**

That the Operations report for the period Feb 09, 2021 to Feb 22, 2022 is received as information.

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Prepared by: Eric/Roland/Troy



Date: February 17, 2022

Submitted to: Council

Date: February 22, 2022

	DIVISION	CONCERN/REQUEST	ASSIGNED TO	ACTION TAKEN	REQUEST DATE	FOLLOW UPDATE	COMPLETION DATE
3004	Division 4	To put in another approach & possible culvert	Jonathan	-	March 31, 2021	will be completed when available, not a priority	-
3138	Division 1	Re wanting to clean ditch for drainage to direct water from his property to drain into the culvert	Jonathan	-	August 30, 2021	Meet with him, might have to wait till spring 2022	-
3178	Division 2	Requested Grader to level his field after fence has been removed.	Eric/John	-	September 20, 2021	Jon has talk to Mick B at the end of October and the work would be schedule in the spring of 2022	-
3221	Division 4	Rd north past M&H Feedlot im bad shape /re culvert promised	Eric/John	-	November 2, 2021	Road has been graded. Culvert would be extended Spring 2022. Jon talk to him November 05, 2021	-
3228	Division 4	Dead End sign knocked down in summer by mowers needs fixing Also has requested RR29-4 be maintained	John/Don	-	November 15 & 17	Moved to spring 2022	-
3230	Division 4	NE13 T9 R1 W5 Fullerton #1017 TWP 9-3A NE10 T8 R1 W5 Maufort Snow fences need repair/rebuilt	Eric	Completed	November 23, 2021	NE10 T8 R1 W5 Maufort have been completed. Fullerton not completed. Located on a hill and too slippery to access safely.	January 25, 2022
3233	Division 1	Permanent snow fence is in bad condition due to the wind	Eric	-	November 29, 2021	On the list to be completed. Lots to be rebuilt. First call has been submitted. Waiting for supplies to come in.	-
3237	Division 4	Two corner signs blown down botton of Paridaen Hill RR8-4	Eric/Don	-	December 2, 2021	Moved to spring 2022	-
3247	Lundbreck	Yield sign knocked down, removed and not replaced Needs to be put back up	Eric	-	December 15.	Moved to spring 2022	-
3249	Division 3	House sign is down & also further down sign at Texas gate	John/Don	-	December 16, 2021	Moved to spring 2022	-
2022-49	Division 3	Water accumulating south side of building	-	-	January 12, 2022	Will need to check in spring	-
2022-58	Division 1	Old Snow Fence falling/inquiring about rebuild	-	-	January 26, 2022	Old snow fence have been cleaned up. First call has been submitted for the rebuild.	-
2022-60	Division 3	Requested grader not to push snow onto approach	Glen S	Completed	February 3, 2022	-	February 3, 2022
2022-61	Division 3	Drifts on Road in the MD street to his house	Joey G	Completed	February 3, 2022	-	February 4, 20022
2022-62	Division 3	Roads have never been so good	Glen S	Completed	February 4, 20022	-	February 4, 20022
2022-63	Division 4	Requested his driveway to be plowed	-	-	February 4, 20022	Mr. Gilbert told to submit snow removal form	-

**AES, February, 2022**

- February 1, 2021/2022 reporting (budget, inventory, gravel pits, coyote control, etc.)
- February 2, ASB Meeting, PW safety meeting
- February 3, staffing (hiring ad info for resumes), budget, ALUS
- February 4, work arising from ASB (letters, trees, workshop)
- February 7, safety preparation (documents), mapping, GIS (MRF) prep
- February 8, data management & computers (GIS, Excel, updating for new season, record keeping, etc.)
- February 9, Sustainability webinar, JHS Meeting, policy and procedures, safety
- February 10, Raven unit training, budget reporting (gravel pits, inventory)
- February 11, shop/office organization (filing, planning, 2021 data compilation, 2022 excel records sheets)
- February 14, Vacation day
- February 15, rental equipment inspections, deadstock, Ads for summer staff placed
- February 16, ASB agenda, reporting, Parks weed control discussions
- February 17, go over SWIM discussions, Asset Management meeting, shop and GIS
- February 18, toxicant reporting, Strychnine sales, seed cleaning plant samples
- February 21, STAT
- February 22 – 25, Vacation days
- February 27, office/shop work, equipment, safety, dams
- February 28, documentation for upcoming season, AB Trans., CPR, AB Vacant Public contact

Sincerely,

Shane Poulsen,  
Agricultural Services Manager



## AES, March, 2022

- March 1, deadstock bin inspections, repairs & cleaning
- March 2, PW Safety Meeting, ASB Meeting,
- March 3, Ag & Forestry (AF) update, Strychnine final sales, budget, reporting
- March 4, meeting with CFIA, premix & rental equipment procedure for 2022
- March 7, dam safety, setting season for Ag Pests work (ie; Clubroot, grasshoppers)
- March 8, Bistrainer (safety), contractor management/sign off,
- March 9, JHS meeting, AF update, rental equipment, mapping, GIS prep
- March 10, updating files (server & paper), MRF tablets
- March 11, newsletter, SRD information package (mapping & records)
- March 14 – 18, choice AISC webinars (usually mornings)
- March 14, SWIM meeting, summer weed program planning, crew computers, GIS & data management
- March 15, AWRAC (Alberta Weed Regulatory Advisory Committee) meeting (conference call)
- March 16, ALUS planning, MRF meeting, hiring, reporting
- March 17, AF update, general shop & office, dam inspection binders
- March 18, last day for resumes, review of pesticides purchasing for upcoming season
- March 21, 22, resume reviews, calls, setting up interviews
- March 22, safety kits (first aid, trucks, binders)
- March 23, personnel equipment, planning etc., ASB Package
- March 24, 25, interviews for summer positions
- March 24, AF update, policies, strategic plan
- March 25, provincial reporting (if out yet), safety forms and other related safety items
- March 28, roadside sprayers prep, equipment & budget
- March 29, South Region AAAF Meeting, MRF software/hardware call, equipment, safety, dams
- March 29 – 31, Patton Park gophers (weather permitting)
- March 30, Strategic Plan & provincial funding, reporting
- March 31, vacation day (as well as April 1<sup>st</sup>)

Sincerely,

Shane Poulsen,  
Agricultural Fieldman

## Recommendation to Council



**TITLE:** Cardston County Request for Comment on  
Proposed Discretionary Use Development Permit  
Intermunicipal Development Plan Bylaw No. 1308-19


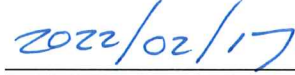

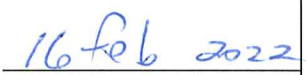
**PREPARED BY:** Roland Milligan

**DATE:** February 16, 2022

**DEPARTMENT:** Planning and Development

			<b>ATTACHMENTS:</b>
<b>Department Supervisor</b>		<b>Date</b>	1) Public Notice of Development Application 2) Notification Map

**APPROVALS:**

<b>Roland Milligan</b>		<b>Troy MacCulloch</b>	
			
Department Director	Date	CAO	Date

**RECOMMENDATION**

That Council receive proposed Cardston County Development Permit No. 05.2022 as information and,  
Further, Council thanks Cardston County for the opportunity to comment and that the M.D. of Pincher Creek No. 9 has no concerns with the proposed development.

**BACKGROUND:**

The MD of Pincher Creek No. 9 (the MD) and Cardston County (the County) adopted an Intermunicipal Development Plan in 2019 (MD Bylaw 1308-19, County Bylaw 726.2019, the Plan) for the purpose of fostering ongoing collaboration and cooperation regarding planning matters and issues of mutual interest and address and clarify land use expectations within the agreed upon intermunicipal development plan area (Section 1.1 of the Plan).

Pursuant to Section 4.2.17 of the Plan, “Cardston County shall refer all discretionary use development applications within the Plan Area to the MD of Pincher Creek for comment prior to a decision being rendered.”

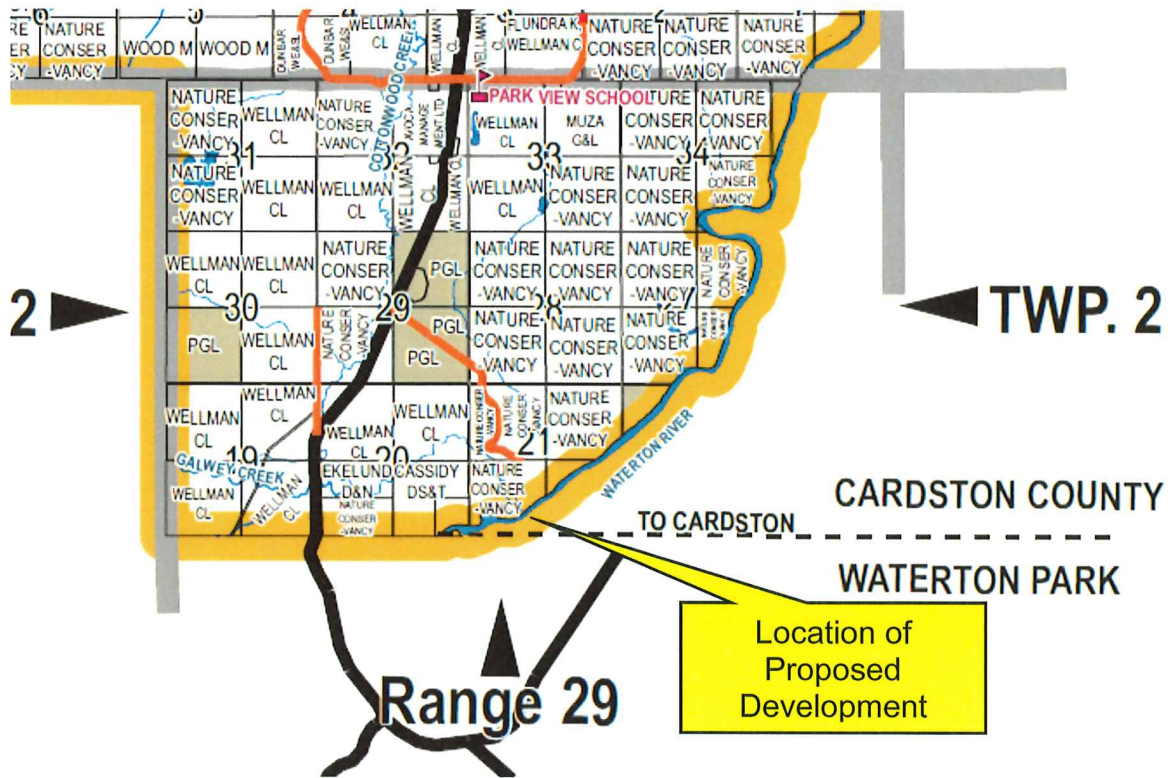
The application is for a riding arena within the County’s Agriculture Land Use District. Within the district, Private Riding Arena is a Discretionary Use. The County has a resident planning on Building a Private Riding Arena (15,000 ft<sup>2</sup>), replacing a riding arena that was destroyed previously when the Kenow fire exited the National Park.

**FINANCIAL IMPLICATIONS:**

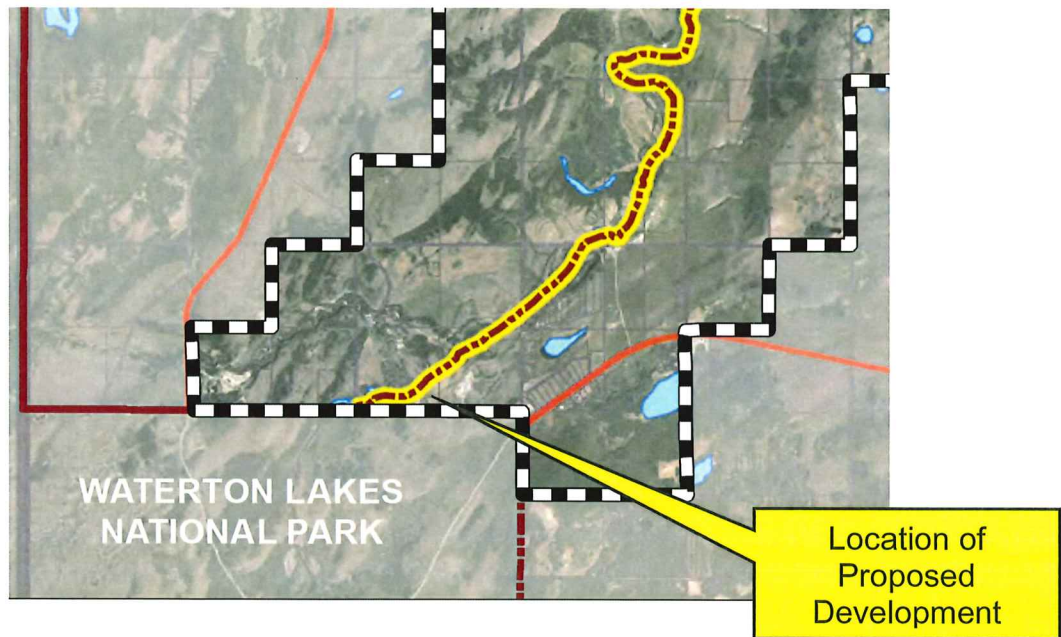
None

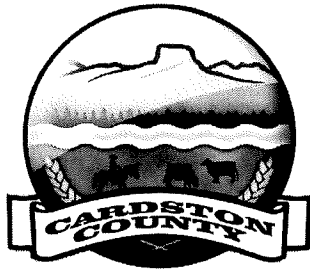
# Recommendation to Council

## LOCATION MAP



IDP Bylaw No. MAP No. 1





February 9, 2022

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P.O Box 580, Cardston, AB T0K 0K0  
1050 Main Street Cardston, AB T0K 0K0  
Ph. 403-653-4977 Fax 403-653-1126

***CARDSTON COUNTY  
PUBLIC NOTICE OF DEVELOPMENT APPLICATION  
PROPERTY OWNERS OF WHOM IT MAY CONCERN***

Notice is hereby given that an application has been made to the Cardston County Council for a Development Permit with regard to the following:

**DEVELOPMENT APPLICATION:**

**No. 05.2022**

**Proposed Development: Private Riding Arena**

**Land Use District: Agriculture (AG)**

**Discretionary Use Use: Private Riding Arena**

**ADDRESS:**

**SE 21-2-29 W4M**

---

Dear Sir or Madame:

Pursuant to the provision of Section 19 of the Cardston County Land Use Bylaw No. 762.2021, notice is hereby given that on **Monday, February 28, 2022 at 9:30 AM**, at the Cardston County, Council Chambers; the Municipal Planning Committee (MPC) will consider the above application.

This property falls within the Agriculture (AG) Land Use District. Within this district a Private Riding Stable and Arena are considered a Discretionary Use, therefore the decision needs to be made by the MPC, as well as notification of all adjacent landowners or affected parties of the development.

Any person(s) affected by the said proposal has the right to present a written brief prior to the meeting and to be present and heard at the meeting. If time permits, oral arguments may be heard by the Municipal Planning Commission (MPC).

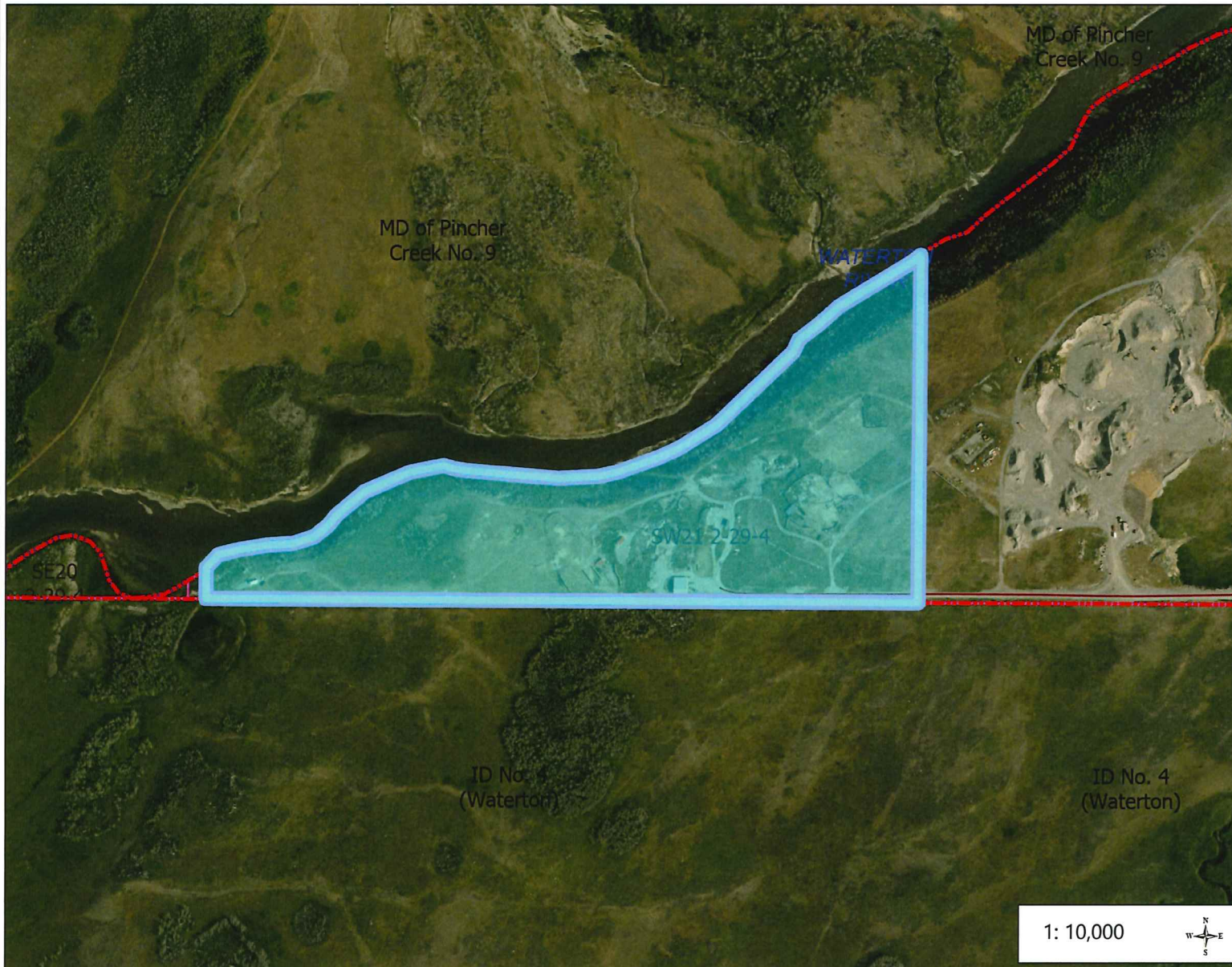
Persons requesting to be heard at the meeting shall submit comments to the Development Officer no later than **Thursday, February 24, 2022 @ 4:30pm**. Comments may be dropped off, mailed, or emailed to Cardston County, directed to Joe Thomas Project Manager / Development Officer at [Development@Cardstoncounty.com](mailto:Development@Cardstoncounty.com) or 403-653-4977.

Thank you,

*Joe Thomas*

Joe Thomas, P.Tech (Eng)  
Project Manager / Development Officer

# DP05.2022 SE 21-2-29 W4M



## Legend

- Town Village Hamlet Labels
- Cardston County Boundary
- Town of Cardston Boundary
- Town of Magrath Boundary
- Village of Glenwood Boundary
- Village of Hill Spring Boundary
- Neighboring MDs
- Highway Symbol
- 2
- 5
- 501
- 503
- 505
- 506
- 507
- 509
- 511
- 6
- 62
- 800
- 810
- 820
- 844
- Highway
- Road Labels
- AMNPS Roads

## Notes

© Cardston County

0.5 0 0.25 0.5 Kilometers

WGS\_1984\_Web\_Mercator\_Auxiliary\_Sphere

This map is a user generated static output from an Internet mapping site and is for reference only. Data layers that appear on this map may or may not be accurate, current, or otherwise reliable.

THIS MAP IS NOT TO BE USED FOR NAVIGATION

# Recommendation to Council

H3c



**TITLE: Road Closure Resolution  
Portion of Road Plan 6407I within SW 21-7-2 W5M**

**PREPARED BY: Roland Milligan**

**DATE: February 15, 2022**

**DEPARTMENT: Planning and Development**

		<b>ATTACHMENTS:</b> 1. GIS Aerial Map 2. Road Closure Resolution
<b>Department Supervisor</b>	<b>Date</b>	

**APPROVALS:**

<u>Roland Milligan</u>			
	<u>2022/02/15</u>		<u>16 Feb, 2022</u>
<b>Department Director</b>	<b>Date</b>	<b>CAO</b>	<b>Date</b>

**RECOMMENDATION:**

**That Council pass the following Road Closure Resolution:**

**A Resolution of the Municipal District of Pincher Creek No. 9 for the purpose of closing to public travel and cancelling a public highway in accordance with Section 24 of the Municipal Government Act, Chapter M26, Revised Statutes of Alberta 2000, as amended.**

**WHEREAS, the lands hereafter described are no longer required for public travel,**

**NOW THEREFORE be it resolved that the Council of the Municipal District of Pincher Creek No. 9 does hereby close the following described road, subject to rights of access granted by other legislation.**

**SW 21-7-2-5**

**ALL THAT PORTION OF ROAD PLAN 6407I  
CONTAINING 0.061 HECTARES (0.15 ACRES) MORE OR LESS  
EXCEPTING THEREOUT ALL MINES AND MINERALS**

**To be placed back in Certificate of Title No.: 041 400 608**

**BACKGROUND:**

In 2021, the MD received a request from landowner Justin Thompson to purchase a portion of abandoned Road Plan No. 6407I (the Road) within his parcel (*Attachment No. 1*).

This request was brought to Council at the February 8, 2021 meeting. At that meeting Council granted that applicant's request.

## Recommendation to Council

The applicant has submitted the required road closure resolution.

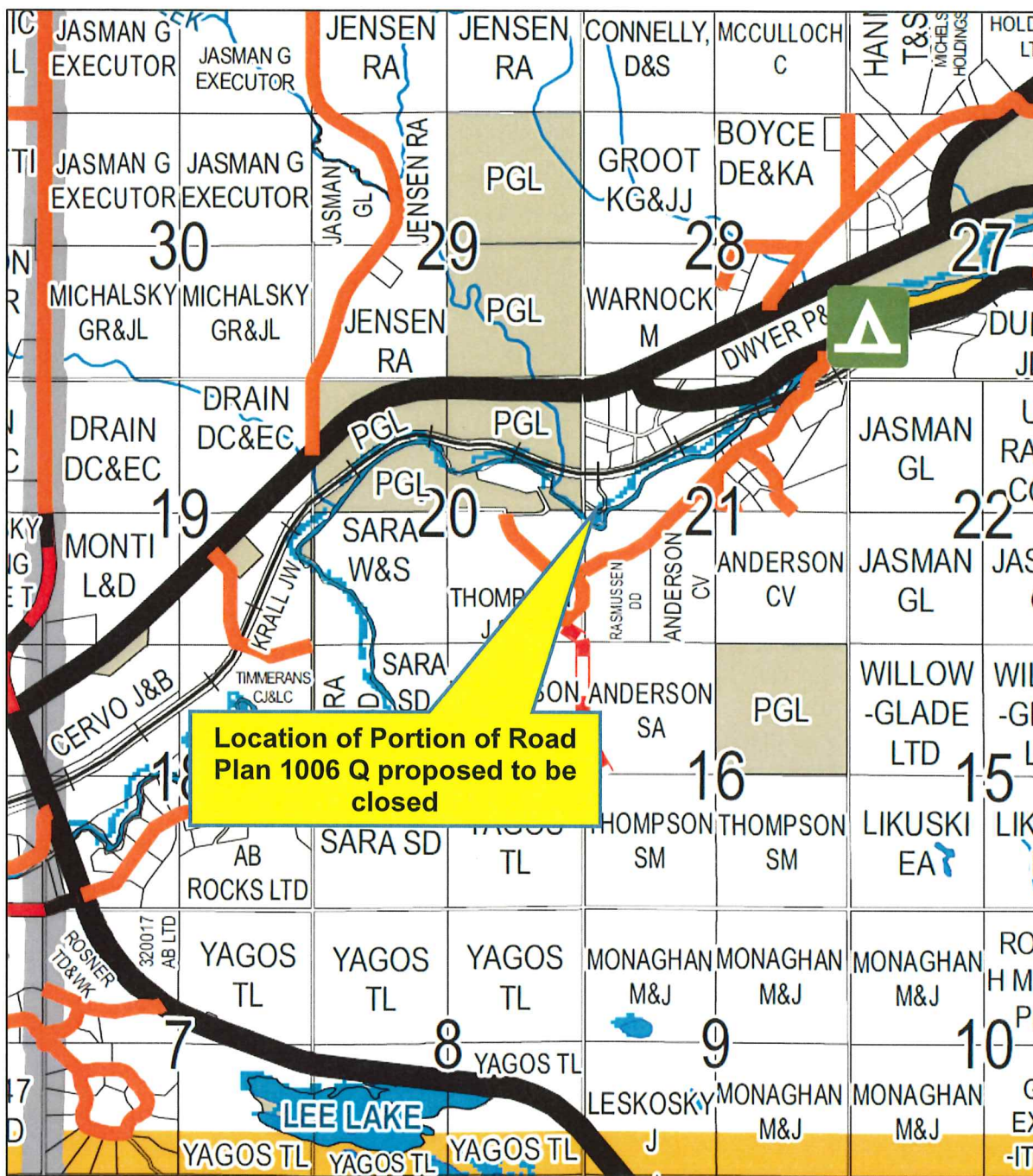
The road closure resolution has been prepared and is being presented to Council for approval (*Attachment No. 2*).

### **FINANCIAL IMPLICATIONS:**

None

# Recommendation to Council

## Map Showing Location





Highway No. 3



South View Estates

CPR

NW 21-7-2 W5M

Crowsnest River

Portion of Road Plan 64071  
Closed by the MD  
in 1997.

Portion of Road Plan 64071  
to be closed by resolution  
0.061 ha (0.15 acres)  
Shown in pink

SW 21-7-2 W5M



**Attachment No. 2**

**Municipal District of Pincher Creek No. 9**

A Resolution of the **Municipal District of Pincher Creek No. 9** for the purpose of closing to public travel and cancelling a public highway in accordance with Section 24 of the Municipal Government Act, Chapter M26, Revised Statutes of Alberta 2000, as amended.

WHEREAS, the lands hereafter described are no longer required for public travel,

NOW THEREFORE be it resolved that the Council of the Municipal District of Pincher Creek No. 9 does hereby close the following described road, subject to rights of access granted by other legislation.

SW 21-7-2-5

ALL THAT PORTION OF ROAD PLAN 64071  
CONTAINING 0.061 HECTARES (0.15 ACRES) MORE OR LESS  
EXCEPTING THEREOUT ALL MINES AND MINERALS

To be placed back in Certificate of Title No.: 041 400 608

\_\_\_\_\_  
Chief Elected Official

*Seal*

\_\_\_\_\_  
Chief Administrative Officer

Approved this \_\_\_\_ day of \_\_\_\_\_, 20\_\_.

\_\_\_\_\_  
Minister of Transportation

**CHIEF ADMINISTRATIVE OFFICER'S REPORT**

Feb 09 – Feb 22, 2022

**Discussion**

Feb 09	Covid-19 Update for Municipalities with Mun. Affairs (Chief Medical Officer) Post Council items with SMT IT meeting for 2022 projects JHSC (Joint Health & Safety) Meeting
Feb 10	Emerging Trends Law Seminar with SMT and Council
Feb 11	Airport Prep Meeting with Kent Milley Site visits and project review with MPE
Feb 14	Safety Codes Training for Internal Reviews Regional Airport Meeting with 4 full councils and Kent Milley
Feb 15	SMT (Senior Mgmt Team) Meeting Our Downtown Planning Session with O2 – facilitated by the Town of Pincher Creek Council Committee meeting
Feb 16	Attraction and Retention Session with O2 – Town of Pincher Creek Meeting with Enel and SASCI – Reeve Lemire and Dir. Milligan Meeting at the Brewery regarding discharge options and our Lagoon HR Meeting
Feb 17	Council Prep Post Airport Meeting Package for distribution to all Councils Interviews begin for Asst Development Officer Site Visit with MPE
Feb 18	Site visit for Cowley and BM Standpipes
Feb 21	Family Day Holiday
Feb 22	Land Purchase and Subdivision Meeting Council Meeting

Numerous other meetings throughout this period to address any issues or tasks from the Feb 08th meeting.

**RECOMMENDATION:**

That Council receive for information, the Chief Administrative Officer's report for the period Jan 26, 2021 – Feb 08, 2022.

Prepared by: Troy MacCulloch, CAO



Date: Feb 17, 2022

Respectfully presented to: Council

Date: Feb 22, 2022

### **Letters from last Council:**

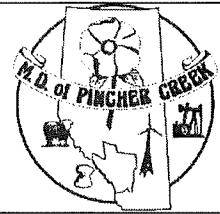
1. Letter to Lundbreck Citizens
2. Letter to Rural Crime Watch with funding
3. Letter authorizing subdivision extension
4. Land Sale Purchase
5. Letter to rate payer regarding tax Penalty

### **Advertising/social:**

- Alberta Farmer Pesticide Applicator Certificate Advertising
- Summer Applications for AES Staff
- MD Used Printers give-away for non profits
- Annual Policing Planning Sessions
- Landfill Closure due to snow
- Public Hearing Adverts for 1331-21, 1332-21 and 1333-22

# Recommendation to Council

H4b



**TITLE: CHANGES IN MEETING TIMES**

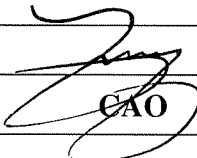
**PREPARED BY: JESSICA MCCLELLAND**

**DATE: February 16, 2022**

**DEPARTMENT: ADMINISTRATION**

		<b>ATTACHMENTS: None</b>
<b>Department Supervisor</b>	<b>Date</b>	

**APPROVALS:**

			
<b>Department Director</b>	<b>Date</b>	<b>CAO</b>	<b>Date</b>

*16 Feb, 2022*

**RECOMMENDATION:**

**That unless altered by resolution, starting in March 2022:**

- **Council Committee Meetings be held the second and fourth Tuesday of each month, starting at 1:00 pm**
- **Council Meetings be held the second and fourth Tuesday of each month, starting at 3:15 pm**

**BACKGROUND:**

At the Organizational Meeting in October, Council made the following resolution:

Councillor Tony Bruder 21/408

Moved that, unless altered by resolution:

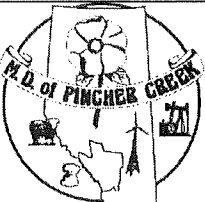
- Subdivision Authority Meetings be held the first Tuesday of each month, starting at 6:00 pm
- Municipal Planning Commission Meetings be held the first Tuesday of each month, starting at 6:30 pm
- Council Committee Meetings be held the third Tuesday of each month, starting at 5:00 pm
- Council Meetings be held the second and fourth Tuesday of each month, starting at 5:00 pm

**FINANCIAL IMPLICATIONS:**

None at this time.

# Recommendation to Council

H4c

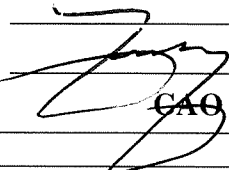
<b>TITLE: Foothills Forage &amp; Grazing (FFGA) 2022 Funding Request</b>	
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<b>PREPARED BY: Jessica McClelland</b>	<b>DATE: February 16, 2022</b>
--	--------------------------------

<b>DEPARTMENT: Administration</b>
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<b>Department Supervisor</b>	<b>Date</b>	<b>ATTACHMENTS:</b>
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<b>APPROVALS:</b>
-------------------

_____ <b>Department Director</b>	_____ <b>Date</b>	 <b>CAO</b>	_____ <b>Date</b>
		<i>16 Feb 2022</i>	

**RECOMMENDATION:**

**Moved that the MD of Pincher Creek supports a \$5000 contribution to the Foothills Forage and Grazing Association with the stipulation that \$2000 is for their core funding with up to an additional \$3000 for individual events, for the 2022 year, with the amount taken from account 2-62-0-772-2765.**

**BACKGROUND:**

The MD of Pincher Creek supports the Foothills Forage & Grazing (FFGA) annually in their Funding Request through the Agricultural Service Board.

At the meeting in December, the ASB made a motion to make recommendation to Council to approve the support of a \$5000 contribution to the Foothills Forage and Grazing Association with the stipulation that \$2000 is for their core funding with up to an additional \$3000 for individual events, for the 2022 year.

**FINANCIAL IMPLICATIONS:**

**\$5000**



## Pincher Creek Emergency Services Commission

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MD of Pincher Creek # 9  
1037 Herron Avenue  
Pincher Creek, Alberta  
T0K 1W0

February 11, 2022

SUBJECT: Beaver Mines Lot 2, Block 8, Plan No. 2110505 land transfer

Dear Reeve Lemire

Pincher Creek Emergency Service Commission is requesting that the land identified as lot 2, Block 8, Plan No. 2110505 on the corner of 3<sup>rd</sup> street West of 507 in the hamlet of Beaver Mines be transferred from the Municipal District of Pincher Creek to the Pincher Creek Emergency Services Commission (PCESC). The lot will provide the necessary space for the construction of a new Firehall for the community.

Thank you for your consideration.

Pat Neumann, Chief

Pincher Creek Emergency Services Commission





**NATIONAL  
POLICE  
FEDERATION**

**FÉDÉRATION  
DE LA POLICE  
NATIONALE**

150 METCALFE STREET, SUITE 2201  
OTTAWA ON K2P 1P1

[www.npf-fpn.com](http://www.npf-fpn.com)

February 9, 2022

Reeve Rick Lemire  
Reeve of Pincher Creek No. 9, M.D. Of  
Email: CouncilDiv2@mdpincercreek.ab.ca

Dear Reeve Lemire and Municipal District of Pincher Creek Council,

As you might be aware, in January, the National Police Federation (NPF) launched the [KeepAlbertaRCMP Community Engagement Tour](#) to provide information and listen to Albertans about the provincial government's unpopular and wasteful plan to transition to a new provincial police service.

We are now just over half-way through our scheduled Community Engagement Tour, having completed three rounds of in-person events and three online sessions. We have visited twenty-two municipalities from Pincher Creek to Fort McMurray and met with hundreds of Albertans from all walks of life. From all these meetings, one thing is clear - Albertans want answers from their government and do not support this transition.

The Government of Alberta (GoA) has committed to making a decision about the future of the RCMP in Alberta this spring. However, the pressing concern that remains top of mind for the public is the limited options available to them to hear the government's presentation and have their questions answered. The GoA's sessions that are currently happening are only open to invited participants from municipal governments, and not to the general public or other groups, and we understand that even then, there are many questions the Alberta Justice team cannot answer.

If you have recently attended one of the GoA's APPS presentations and would like to share any of your thoughts and feedback with us, we would appreciate hearing it and being able to pass it along. This will allow us to let the public know what information is available to them through you, their elected officials. Albertans deserve answers to their questions and to understand why the government is proceeding with this unwanted idea.

A special thank you to all of you who have come out to our sessions so far, it has been great to talk with you about what this proposed transition might mean for your communities. If you have not yet attended one of our KeepAlbertaRCMP sessions, we still have a number of in-person and virtual sessions which can be found here: <https://www.keepalbertarcmp.ca/communityengagementtour>. Unlike the GoA, our presentations are open to all. Please feel free to send this link to anyone you think may be interested in attending.

Sincerely,

Brian Sauvé  
President

Michelle Boutin  
Vice-President

Kevin R. Halwa  
Director, Prairie/North Region

Jeff McGowan  
Director, Prairie/North Region